

County Louth Agricultural Show

TRADE STAND APPLICATION FORM 2017 (CLAS002)

Bellurgan Park, 11th June 2017

Sandra Byrne 087 9694087 Alan Murphy 086 8171700 Georgina Whyte 087 8163929

tradestands@colouthagriculturalshow.com

Thank you for your interest in The County Louth Agricultural Show. A Major part of the show's success is the trade stand exhibition area and we look forward to working with you on the best Show yet. This year we expect to welcome over 200 trade stand exhibitors and 6,000 visitors to Bellurgan Park on Sunday 11th June 2017. Each year the Show committee make every effort to improve management and running of the agricultural show and take on board the feedback from the exhibitors and visitors alike.

Name of Company: _____
 Address: _____
 Mobile Number: _____
 email: _____
 Contact Name: _____
 Particulars of Stand: _____

(See Terms & Conditions pg 3&4)

No of Passes

as follows:

Carnival (Per item)	" 100.00	<input type="checkbox"/>	2
Craft & Artisan Food Marquee	" 60.00	<input type="checkbox"/>	2
Field (Hot Food - Burgers etc)	" 150.00	<input type="checkbox"/>	3
Field (Ice Cream Van/Crepes/Sweets/Choc/Donuts)	" 100.00	<input type="checkbox"/>	2
Indoor Trade Stand 10' wide	" 60.00	<input type="checkbox"/>	2
Outdoor 100' x 50' (Large Machinery)	" 200.00	<input type="checkbox"/>	4
Outdoor 12' x 12'	" 50.00	<input type="checkbox"/>	2
Outdoor 12' x 12' plus vehicle	" 60.00	<input type="checkbox"/>	2
Outdoor 20' x 30'	" 120.00	<input type="checkbox"/>	2
Outdoor 20' x 30' plus vehicle	" 130.00	<input type="checkbox"/>	2
Outdoor 100' x 50' Car Sales	" 200.00	<input type="checkbox"/>	4
Outdoor Beside Alpacas 12 x 12	" 50.00	<input type="checkbox"/>	2
Outdoor Beside Cattle 12 x 12	" 50.00	<input type="checkbox"/>	2
Outdoor Beside Dogs 12 x 12	" 50.00	<input type="checkbox"/>	2
Outdoor Beside Horses 12 x 12	" 50.00	<input type="checkbox"/>	2
Outdoor Beside Sheep 12 x 12	" 50.00	<input type="checkbox"/>	2

A PRIZE WILL BE AWARDED TO THE BEST PRESENTED

Extra tickets can be purchased at a reduced rate of €8

THERE WILL BE A CAP OF 5 ICE CREAM VANS + 1 SCOOP ALLOWED THIS YEAR	THERE WILL BE A CAP OF 7 HOT FOOD VENDORS ALLOWED THIS YEAR (BURGERS ETC)	THERE WILL BE A CAP OF 7 COFFEE VENDORS ALLOWED THIS YEAR
FIRST APPLICATION FORMS RECEIVED BACK WILL GET PRIORITY (SUBJECT TO COMMITTEE APPROVAL)		

8' Table for rent	" 10.00	<input type="checkbox"/>
Chairs each	" 5.00	<input type="checkbox"/>

Pop-up tents / Tables / Chairs / Electricity are NOT supplied as standard.

Exhibitors unable to present pass must pay full price of €10 when entering.

Closing date for receipt of Application Forms is strictly Wednesday 31st May 2017. Applications received after this date will be subject to a €20 surcharge.

SUBMISSION OF APPLICATION DOES NOT ENSURE TRADE STAND SPACE

***No Application will be accepted without Copy of Public Liability Insurance**

Certificate*

By order of the Co Louth Agricultural Show

By returning this form you are accepting all terms and conditions as outlined on pages 3 and 4 of this document.

I/We enclose herewith:

- (A) Completed Trade Stand Application Form
- (B) Price of Trade Stand as per page 1
- (C) Copy of Public Liability Insurance (or FBD Insurance @ €35)
- (D) Number of Extra Tickets required @ €8 each
- (E) 8' Trestle Table Hire @ €10 each
- (F) Chair Hire @ €5 each
- (G) Surcharge if after 31st May 2017 - €20

Yes, enclosed

Qty

€ Value

Signed: _____

Date: _____

Total: € _____

Card Payment Option

Name on Card: _____ Mobile Number _____

Card Type: _____ Amt _____

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Exp Date: [] [] / [] []

CVV: [] [] [] Authorised by: _____

Bank Transfer Option

Bank of Ireland, Dundalk, Co Louth.

*Tick if paying by this method

BIC: BOFIE2D IBAN: IE30 BOFI 9033 6544 1169 29 (Enter Your Name in Beneficiary notes)

Cheque

Make cheque payable to Co Louth Agricultural Show. Post to address below:

Completed forms must be returned to: **Sandra Byrne, Co Louth Agri Show c/o EliteForm, Dromiskin Road, Castlebellingham, Co. Louth** or tradestands@colouthagriculturalshow.com no later than **Wed 31st May 2017**.

*Applications will only be considered with a fully completed form, **copy of Public Liability Insurance Cert, product / service details and receipt of full payment**. Each year the show receives more applications than space available and not all applicants will be successful. All applicants will be notified if your application was successful. In the event your application is not successful your payment will be returned, but refunds for any other reason will not be considered.*

1 Day Event Insurance can be arranged by Sandra Byrne on behalf of FBD group Insurance 087 969 4087

Office Use Only: Date Rec: [] [] [] [] Ins Rec: [] [] [] [] Payment: [] [] [] [] NoP: [] [] [] []

Terms & Conditions

***APPLICATION / ACCEPTANCE:** The application form must be fully completed and the Exhibitor must agree to accept the relevant terms and conditions. In the event your application is not successful your payment will be returned, **but refunds for any other reason will not be considered.**

Submission of application does not ensure allocation of trade space.

Show management shall have absolute discretion as to the acceptance and position of any Application.

Show management reserves the right in its absolute discretion to reject an application for exhibition space, to reduce trade stand allocation, withdraw permission or close down an exhibition stand.

The exhibitor accepts that in applying for a stand allocation, he/she is doing so, without any statement or representation made by the Show Society and accepts that the Society will not be responsible for any loss of profits, consequential loss or any loss whatsoever arising by reason of their participation at the show.

Exhibitors must obey all the rules of the Show Society and obey any instruction from authorised personnel, before, during and after the show. Any disputes arising out of the conditions laid out by the Show Society, between exhibitors or between the Show Society and exhibitors, shall be resolved at the absolute discretion of the Show Society.

***TRADING AND SELLING OF GOODS:** The Show will not entertain the trading of goods and services that have not been declared on the official Trade Stand applications. Trading and selling of goods which may cause harm/issues is strictly forbidden, e.g. pellet guns, knives, balloons, water pistols, aerosols, clothes etc. Trading / Selling should only take place from the allocated trade stand area. Failure to abide by these Terms & Conditions will result in the goods being seized / impounded and the trader in question will be required to leave the show grounds. The Show Society will not entertain any claim for refund/rebate of entry fees or associated costs should this situation arise.

***ENTRY OF STAND EQUIPMENT**

Access available from Friday 10th June at 9am. All heavy equipment **must** be on exhibition stands by 6.00pm, Friday 10th June. Items that can be transported by car or van must be in place by 11.00pm, Sunday 11th June. **(No late entries - No exceptions)**

***SITE / STAND SPACE:** Whilst every effort will be made to accommodate exhibitor space requirements, final allocation and location of exhibition space will be at the discretion of the Show Management. The Exhibitor shall report to the trade stand supervisor on arrival to be shown the precise location of the Stand Space. No cars, trucks or vans must be parked in the exhibition area during the show, unless it is within their stand area. Vehicles must be parked in the exhibitor's car park, which is adjacent to the trade stands area. The Exhibitor shall ensure that all marquees, ropes, signs and other equipment are kept within the Stand Space at all times. The Exhibitor shall ensure that no damage is caused to the Site, within the Stand Space. After the Show, all litter must be cleared from the stand and disposed of off-site. The Exhibitor shall ensure that its Stand Space is tidy at all times and be responsible for proper disposal of any litter.

***CHANGES OR CANCELLATION:** The Show management reserves the right, at its reasonable discretion (which shall include reference to weather forecasts and ground conditions) to postpone or cancel the Show, make amendments to the parameters of the site or the stand space and / or amend the planned times as set out above. The Show will not be responsible to any exhibitor or person for loss of profit or any consequential loss arising out of the cancellation of the event. The Show shall not be liable for any failure to perform its obligations pursuant to these terms as a result of flooding, fire, lightning, explosion, drought, ground conditions, act of God, act of terrorism, war, rebellion, sabotage, strike, disease or any other event outside reasonable control of the Show management.

***FUNDRAISING, COLLECTIONS, ETC:** The Exhibitor shall not hold raffles or collections for contributions to its funds without the prior written consent of the Show management and in accordance with all applicable laws and regulations. Only one official charity is permitted to fundraise each year at the Show.

***REGULATION AND HEALTH & SAFETY:** The Exhibitor shall comply with all current regulation, including Safety, Health and Welfare Act and the guidance issued by the Health and Safety Authority in relation to it. The Exhibitor shall comply with all directions of the site Safety Officer.

***INSURANCE:** Public Liability - All exhibitors must have insurance policies in respect of public liability. A letter from their Insurance company confirming their Public liability cover and indemnities must be provided. The exhibitor must ensure that confirmation of their current insurance policy accompanies their Trade Stand application. Under no circumstances will any exhibitor be admitted to the show grounds without production of this evidence of their insurance (letter from Insurance company). The confirmation letter must be specifically extended to indemnify the Show Society, its agents and operatives including ISA and the landowner, against any claim for losses, damages or injuries whatsoever that may arise for the duration of Show on 12th June 2016. The insurance policy must cover any loss or damage to the property of the Exhibitor, its employees, directors, agents, sub-contractors or other authorised persons in or around the site or visitors to the stand space.

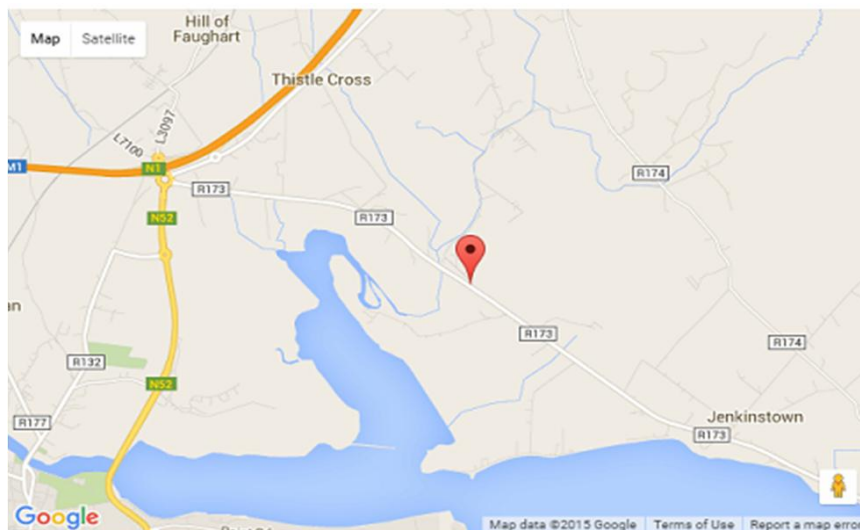
***LOSS AND DAMAGE:** The Show will not be responsible for any loss or damage arising from any source whatsoever. Each exhibitor should have adequate insurance cover in respect of such damage or loss.

***BREACH:** Any breach of these terms by the Exhibitor shall, without prejudice to any other remedy available, entitle the Show management to cancel the agreement with the Exhibitor and remove or request the immediate removal of the Exhibitor and its property from the site.

FULL DOCUMENTATION:

No application will be processed without all the necessary documentation and information being forwarded before closing date, **Wednesday 31st May 2017.**

SUBMISSION OF APPLICATION FORM DOES NOT GUARANTEE ALLOCATION OF SPACE



Directions to Show:

Bellurgan Park, Exit Junction 18, off the M1 (Ballymascanlon Roundabout) 5 kms towards Carlingford. Show Grounds are on Left Hand Side.